

Annual General Meeting

Rārangi take/Agenda me/and Meneti Hui/Minutes

Teiti/Date: 1:30pm - 3:00pm Thursday 29 February 2024

Hingonga/Venue: Takaanini Community Hub - Room: Taane Te-waananga-aa-rangi Room

Please add your name if you are coming or sending apologies in the correct rows.

Rārangi tae Confirm Attendance	Derek Linington	Michelle Hayward	Peta Lindstrom	Robyn Malcolm
	Anna Powrie	Maria White	Kataraina Nock	Lujoe Johnston
	Audrey Kippen	Raj Dullabh	Carly Kidd	Gill Hedley
	Simon Craggs	Gus Klein		
Aroha mai Apologies	Heather Tanner <i>(Not available Thursdays)</i>	Charlotte Castle <i>(In class teaching)</i>	Edeh Sullivan <i>Silent member</i>	Davida Sussua <i>Ofisa Colin's Funeral</i>
	Tania Campbell <i>(Left the PPA)</i>	Lisa Diaz <i>(First time principals)</i>	Brigid Peterson <i>(PLG)</i>	Amber King-Savage <i>(MoE Meeting)</i>
	Lori Mravicich <i>(Unknown)</i>	Jade Tawhiti <i>Camp</i>	King-Savage <i>(MoE Hui at the school)</i>	
Manuhiri	Tama Johnston (CEAT Papakura)			
Times	Opened:	1:30 pm	Closed:	3:15 pm

Agenda Item	Discussion Points	For action
Welcome & Apologies	<ul style="list-style-type: none"> As above Welcome to our new PPA members <ul style="list-style-type: none"> Andrea Fulton - Ngākōroa School Amber King-Savage - Papakura Intermediate School Lori Mravicich - Waiau Pā School (May with draw from PPA) Welcome to Tama Johnson (CEAT Attendance Service)	
CEAT Attendance Report delivered by Tama.	<ul style="list-style-type: none"> CEAT received 172 referrals for the transition from Year 8 to Year 9 and Year 6 to 7. About 40 referrals came directly from the community. Tama thanked the schools for referring. In Term 2/3 of 2024 Tama would like us to review the transition referral system and determine whether we want this to continue with the programme at the end of 2024. In their findings whānau/families did not think about the importance of pre-enrolment. Simon said that he had 100 more pre-enrolments for 2024 than in late 2022 for 2023 and thanked Tama for his work as it made their lives a little easier. 	PPA Excutive Agenda item for Term 2's meeting.



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<p>CEAT Attendance Report delivered by Tama.</p>	<ul style="list-style-type: none"> ● Unjustified Absences: please begin referring. ● Tama is happy to visit schools to upskill SLT and/or admin kaimahi. ● ACER is being updated - CEAT can't upload case notes as a result and he is emailing schools. ● Their focus is on engaging whānau. ● Cases should only be open for 7 to 8 weeks, however email him if there is a repeat. ● Two / three referrals for an ākonga per year. Networking and training is being provided to officers. ● Tama left business cards - contact him if you have any questions and support. ● Peta Lindstorm thanked Tama for his work and asked him to convey this to his team. ● Carly Kidd: "Your team is so approachable, thank you." ● Tama is prepared to come in for whānau days to introduce CEAT to them. 	<p>All schools: Begin referring traucny concerns.</p>																				
<p>Minutes of Previous Annual Meeting</p>	<p>Minutes of the 2023 AGM Meeting AGM 2023 Minutes Moved: Simon Seconded: Michelle Outcome: Carried</p>																					
<p>Matters Arising</p>	<p>RTLit - despite attempts with politicians to get another RTLit for the area, silence prevails.</p>																					
<p>Correspondence</p>	<p>Out: Letter to welcome the new Kura Kaupapa In: Withdrawal - Ramarama School</p>																					
<p>President's Report</p>	<p>2023 Presidents' Report</p>																					
<p>Election of Officers</p> <ol style="list-style-type: none"> 1) President 2) Vice President 3) Treasurer 4) Secretary 5) APPA Rep 6) Sports Liaison 7) RTLB Advisory 8) PCT Liaison 9) RTLit Liaison 10) Iwi Liaison (new) 	<p>Nomination for president Nomination for deputy president Nomination for Treasurer No nomination received for secretary <i>Brief discussion about where the Constitution allowed on member to hold two executive positions. One member stated that this is why we should not have a constitution. Another member checked and stated that the constitution did not state anything.</i> Duly Elected</p> <table border="1" data-bbox="448 1424 1254 2074"> <tr> <td>President</td> <td>Derek Linington</td> </tr> <tr> <td>Vice President</td> <td>Mairia White</td> </tr> <tr> <td>Treasurer</td> <td>Michelle Hayward</td> </tr> <tr> <td>Secretary</td> <td>Maria White</td> </tr> <tr> <td>APPA Rep</td> <td>Bridget Petersen</td> </tr> <tr> <td>Sports Liaison</td> <td>Peta Lindstorm and Jade</td> </tr> <tr> <td>RTLB Advisory</td> <td>Simon and Robyn</td> </tr> <tr> <td>PCT Liaison</td> <td>Michelle Hillman (DP Rosehil Int)</td> </tr> <tr> <td>RLit Liaison</td> <td>PPA Rep: Gretchen Bennett (DP Mangapikopiko) Hunua Principal: Mark Drummond</td> </tr> <tr> <td>Iwi Liaison</td> <td>Simon Craggs and Carly Kidd</td> </tr> </table>	President	Derek Linington	Vice President	Mairia White	Treasurer	Michelle Hayward	Secretary	Maria White	APPA Rep	Bridget Petersen	Sports Liaison	Peta Lindstorm and Jade	RTLB Advisory	Simon and Robyn	PCT Liaison	Michelle Hillman (DP Rosehil Int)	RLit Liaison	PPA Rep: Gretchen Bennett (DP Mangapikopiko) Hunua Principal: Mark Drummond	Iwi Liaison	Simon Craggs and Carly Kidd	
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Finance Report Michelle.	<p>Statement of Income and Expenditure</p> <p>2024 Budget</p> <p>Finance Report link</p> <p>Michelle spoke to the Statement. \$30,000 bank account balance.</p> <p>Money had been paid to support Sport. This came about because schools withdrew from an event which entailed facility hire. Michelle stated that some schools don't belong to the North Counties Sports and therefore when schools renege those schools should be invoiced directly and the financial cost not to be paid by PPA.</p> <p>Moved (finance): Robyn Malcom Seconded: Carly Kidd Outcome: carried</p>	
APPA Report	Nil	
RTL B Report	Nil	
RTLit Report	Nil	
Sports Report	Nil	
PCT Report	The first PCT was held. Well attended. Derek thanked Rosehill Intermediate for hosting.	
Event Updates	Nil	
Topical Issues		
Hauora Discussion point: use of principals' \$6,000 fund.	<p>Some tumuaki shared what they are doing:</p> <ol style="list-style-type: none"> 1. Santiago Visible Learning Conference (July) 2. UK Conference in 2025 3. Two on sabbatical - course at Harvard, curriculum design 4. uLearn Conference with school tour in Calgary 5. Canberra 6. Principals' Tour in Finland 7. Resilience PLD through Tui Tuia 8. Growth Culture's conference in Fiji 	
Kāhui Ako Update	<p>1) Rosehill Pathway Kāhui Ako</p> <ul style="list-style-type: none"> • Vacancy for one position. Principals have spent time with Perry Rush. Spreading leadership growth with next tear of leaders. Mini and Mega meets planned. <p>2) Papakura Kāhui Ako</p> <ul style="list-style-type: none"> • Teacher Only Day in January. Having everyone together at • Papakura High for great learning fun and food was really a really outstanding opportunity. Hoping that Papakura High will host another. • At the stage of refreshing our achievement. challenge with Brian Annan. • Within and across leaders - work to do. • Learning Support Coordinators working well across the Kahui Ako 	
E-motions	None	
General Business	<p>Discussion Papapkura Principals' Association Constitution</p> <p>A robust discussion was held in respect to the need for a Constitution.</p>	<p>PPA Excutive 28 March 1:30pm</p>



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	<p>Outcome: That the Executive review the Constitution with the purpose of modernising it so that it is fit for purpose.</p> <p>Discussion about cleaning companies and security companies. Gus invited members to make contact with him should they need support. He has 30 plus years of experience as a principal and his door is always open.</p> <p>Members shared ideas about how the PPA could function going forward.</p> <ul style="list-style-type: none"> ● It was felt that there is still a need for the PPA to exist. ● Meetings could include a “What’s on Top” so that we can provide support to one another. Keep these proactive and supportive. ● Boost the hauora of the member principals. Look for and share the positives. ● There is a need for principals to socialise with each other. ● Meeting agendas could be loose and open. ● Mix meetings up with small group meetings. ● Focus on what is going well. <p>Meetings to be reduced to one per term.</p> <p>Conference: The outcome of the discussion It was felt that the combined conference between the Franklin and Papakura Associations should continue. A question was raised about DP attendance. This will need to be discussed with the President of Franklin.</p> <p>Papakura Principal Meeting Day: After a discussion and exploring who could do which day, it was decided that it was decided that there would not be a day that we could all agree on.</p> <p>Carly thanked everyone as the PPA has grown in collegiality and been a great network and support. Anna mentioned that she has been made to feel welcome. Audrey spoke to how the PPA is not more inclusive. Raina expressed her gratitude for collegiality that exists in the PPA.</p> <p>Closing karakia: Simon closed the AGM with a karakia.</p>	<p>Michelle updated the meeting invites.</p> <p>Derek</p>
<p>Next Annual General Meeting</p>	<p>Thursday 20 February 2025.</p>	