

## 2023 Term 2 Meeting 1

### Rārangi take/Agenda me/and Meneti Hui/Minutes

Teiti/Date: 1:30pm - Thursday 4 May 2023

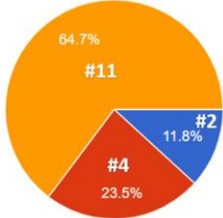
Hingonga/Venue: Ngākōroa School

Please add your name if you are coming or sending apologies in the correct rows.

Please fill in any dietary requirements in the table (first agenda item).

<b>Rārangi tae</b> Confirm Attendance	Anna - Karaka	Carly - Hingaia	Michelle - Mangapikopiko	Bevan - Waiau Pa
	Audrey - St Marys	Maria - Rosehill Int	Matthew - Kauri Flats	Lisa - Ngākōroa
	Tania - Ramarama	Derek - Pap Normal	Robyn - Drury	Simon - Papakura High
	Lisa - PCS	Peta - Holy Trinity	Lujoe - Kererū Park	
<b>Aroha mai</b> Apologies	Bec - Papakura Int	Kristie - Strathallan	David - Te Hihi	Heather- Kelvin Road
	Gill- Rosehill	Charlotte - Red Hill	Edeh - Clevedon	Jade - Opaheke
	Gus K - Cosgrove		Brigid - Ardmore	
<b>Manuhiri</b> Visitors	<b>Sue Dickens</b> - New Foundations Trust	<b>Tama Johnston</b> - CEAT Papakura		
<b>Ngaro</b> Absent	Raj - Conifer Grove School	Charlotte - Redhill School	Kataraina - Edmund Hillary	
<b>Times</b>	Opened:	1:35 pm	Closed:	2:59 pm

Agenda Item	Discussion Points	To be actioned
1pm Optional Tours	If you want to have a look around - come early and Ngākōroa Rangatahi will be available to show you around..	
1:00 - 1:30pm	Tea, coffee, water and finger food available as you arrive. Food will be blessed before you arrive	
<p>1:30 - Meeting starts</p> <p>It was explained that going forward, we hope to have reports filled into the minutes before meetings. PPA members to read these prior to the meeting so that we only discuss any questions others might have at teh meeting. In this way we hope to decrease 'administrivia' in our hui and begin working on the suggestions made in the Survey.</p>		
Karakia Whakatau Hui	<p><b>E ara rā, e ara rā!</b>  <b>E ara rā, e te kōrero,</b>  <b>E ara rā, e te wānanga,</b>  <b>E ara rā, e te whakaaro nui,</b>  <b>E ara rā, e te ngākau whakaiti,</b>  <b>Tūturu whakamaua kia tīna, (tina)</b>  <b>Haumi ē, Hui ē, Tāiki ē.</b></p>	<p>Arise, arise!            May discussion occur,            May deliberation take place,            May thoughtfulness be present,            May humility come to the fore,            All these things shall come to pass,            Because we all agree in unison.</p>
Welcome & Apologies	<ul style="list-style-type: none"> <li>Attendance - as above</li> <li>Derek welcomed all present and our two guests.</li> <li>A special official welcome to Lisa and Anna (new to PPA).</li> </ul>	

Whakawhanaungatanga	Tumuaki were asked to chat with a partner to learn more about them and then to introduce that partner to those present at the hui.														
Minutes of Previous Meeting	<b>First regular meeting of the year</b>														
Matters Arising	N/A														
Correspondence	Inwards:	Nil													
	Outwards:	Nil													
<p>New Foundations Trust - <b>Sue Dickens</b></p>	<p><a href="https://www.newfoundationstrust.org.nz/">https://www.newfoundationstrust.org.nz/</a>  <b>Sue Dickens would like to speak to the us at the hui.</b></p> <p>Trust came out of identified need of those students who were not in class. Developed a structured mentoring programme. Connect local people who have a passion for the community to train in the programme - they work with rangatahi in school, during school time. Realised that intermediates are struggling the most - behaviours at this level has changed and int don't have same resources as secondary. TEMs Centre (Transitional Education and Mentoring) wellbeing focused rather than academic focus, aim to lower exclusion rate. Only 10 students at a time, for 10 weeks. Stay on school roll, then transition them back, ongoing visits in school. Contact with parents also. Currently have spaces. 1 pager handed out - see appendix.</p> <p><b>When schools refer:</b> apply for IRF and this is then sent to the New Foundations Trust to fund the ākongas attendance.</p> <p style="text-align: center;">Refer Appendix 1 for Sue's document tabled</p>		<p><b>PPA members who have Year 7 &amp; 8 at their kura to note this intervention as an option.</b></p> <p><b>Remember to apply for IRF stating that this funding will be used for the TEM programme.</b></p>												
<p>Truancy Service's transition plan -</p> <p><b>Tama Johnston will speak.</b></p>	<p><b>Outcome of the electronic motion:</b></p> <p style="text-align: center;"><b>17 (56.6%) Tumuaki/Pricipals Responded</b></p>  <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Response</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>I am in favour of the idea.</td> <td>#11</td> <td>64.7%</td> </tr> <tr> <td>I am against the idea.</td> <td>#4</td> <td>23.5%</td> </tr> <tr> <td>I would like this to be discussed at next PPA hui before deciding.</td> <td>#2</td> <td>11.8%</td> </tr> </tbody> </table> <p><b>Tama's Presentation and ensuing discussion:</b></p> <ul style="list-style-type: none"> <li>• Taking time to support transitions and enrolment in term 4 will help EVERYONE! Ākongas will be attending from the beginning of the year, will reduce workload and need for follow up.</li> <li>• We know families that may struggle, refer them first... end of term 3</li> <li>• Query around lost service to primary only as service gets redirected to intermediate / secondary. Still a high need for truancy service in primary.</li> </ul> <p><a href="#">Tama's handouts here</a></p> <p><b>MOTION:</b> <b>Exact wording to be decided on at the hui</b>  That PPA members agrees to suspend truancy referrals at the</p>		Response	Count	Percentage	I am in favour of the idea.	#11	64.7%	I am against the idea.	#4	23.5%	I would like this to be discussed at next PPA hui before deciding.	#2	11.8%	
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	<p>end of Term 3 each year so that CEAT can focus on ensuring that ākonga do not get lost in the transitions from Year 6 to Year 7 and from Year 8 to Year 9.</p> <table border="1" data-bbox="485 383 1192 564"> <tr> <td><b>Moved by:</b></td> <td>Simon</td> <td><b>Seconded by:</b></td> <td>Maria</td> </tr> <tr> <td><b>Against:</b></td> <td>0</td> <td><b>Abstain:</b></td> <td>0</td> </tr> <tr> <td><b>In Favour:</b></td> <td>14</td> <td><b>MOTION:</b></td> <td>Carried</td> </tr> </table> <p>Proviso that this is treated as a trial and that we seek feedback on how successful this is at the end of Term 1 2024.</p>	<b>Moved by:</b>	Simon	<b>Seconded by:</b>	Maria	<b>Against:</b>	0	<b>Abstain:</b>	0	<b>In Favour:</b>	14	<b>MOTION:</b>	Carried	
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Rangatahi Festival	Date set - November 2nd & 3rd Sponsorship and/or Grant to be sought to help fund this event.													
PPA Survey	<p><a href="#">Link here</a> Actions so far:</p> <ul style="list-style-type: none"> <li>● Connection and collegiality theme: Add whanaungatanga to beginning - opportunities to connect at every meeting</li> <li>● Move away from stuffiness of agenda: Read only for report backs.</li> <li>● Tikanga is important - added karakia to beginning and end</li> </ul> <p><b>Discussion:</b> Having read the survey - what do you want our exec to prioritise? Big thing that stood out, is the need to walk alongside new people - suggest buddy system...</p>													
Finance Report <a href="#">Michelle Hayward</a>	<p>Thank you to Simon who has secured a three-year sponsorship from Richard Goodall who is the Managing Director of Sportclub <a href="https://sportclub.co.nz/">https://sportclub.co.nz/</a>. Simon requested sponsorship for PPA lunch meetings.</p> <p><i>Hi Simon We would also be happy to sponsor this lunch each term for the next 3 years if that helps. A good opportunity for us to meet all the local principals and start a longer-term relationship with them. Managing Director Ph 09 430 6443 Mob 021 554 982 Nell Place, Whangarei</i></p> <p><a href="#">Financials Jan - Apr 2023</a></p> <p><b>Only expenditure so far:</b> Bank fees</p>													
APPA Report <a href="#">Brigid Peterson</a>	Nil													
RTLB Report <a href="#">Robyn Malcolm and Simon Craggs</a>	<p>RTLB are seeking a base school for their 8 staff based in Papakura. There is a significant underspend on the PLD fund - they are open to working with schools to access this funding. Vanessa said to ensure we progress all referrals that we believe should be considered regardless of what liaison RTLB might say.</p>	<p><b>If any school is able, and willing, to host 8 RTLB please contact Vanessa West</b> <a href="mailto:v_west@rtlbcluster13.school.nz">v_west@rtlbcluster13.school.nz</a></p>												

<p>RTLit Report Louise Fox</p>	<p><b>From Louise</b></p> <p>Last Meeting - 17 March 2023</p> <ul style="list-style-type: none"> <li>• Welcomed Mark Drummond, Principal from Hunua School</li> <li>• Request from schools for PLD for new staff, some with a focus on Running Records</li> <li>• RTLit is currently working in 4 schools with a total of 9 students - spread out across the rohe.</li> <li>• RTLit working as a member of the Contributor Group for the Common Practice Model - 2022-2023</li> <li>• Waiting List - 16 students</li> <li>• Discussion around changing our tracking sheet to include more details to make more informed decisions.</li> <li>• RTLit to contact school for updates on students on the waiting list before the next meeting.</li> </ul> <p>Next Hui: 2 June 2023 Please submit referrals.</p>	
<p>Sports Report Peta Lindstrom and Jade Tawhiti</p>	<p><b>Peta met with Ezra on 02.05.2023</b></p> <p>Thanks from Ezra (KF) for principal support.</p> <p>New policies and structures have ensured 100% attendance of schools who registered for term 1 events. Not all schools signed the agreement. If schools have agreed and said YES then they need to stay committed as the budget relies on this. Not enough \$\$ to pay all events committed to this year as schools pulled out of agreement.</p> <p>Once principals sign agreement, budget determined, monies collected goes to all 2023 events - less \$\$ this year for Co-ordinator's role due to schools withdrawal.</p> <p>No fines have been issued Term 1</p> <p>Schools are welcome to organise own inter-school exchange events e.g. Kauri Flats/Conifer Grove</p> <p>Sports Coordinators Term 1 Review = request for one day competition for each code, not split across days - then students do not have to choose codes</p> <p>Discussing provision for different codes e.g. individual sports/badminton</p> <p><b>Next Sports Co-ordinators' meeting</b> - Week 9 or 10/Term 2</p>	
<p>PCT Report Maria White</p>	<p>Planned for Friday 26th May (week 5) and Friday 23rd June (week 9) for this term and weeks 4 and 8 next term. Programme will be sent out by the end of week 3. Programme will run at RIS. Cost to school- \$120</p> <p>Patai: Is there a programme for Overseas Trained and ECE Trained kaiako?</p> <p>Maria said that these could be included.</p>	<p><b>Keep a look out for Maria's email.</b></p>
<p>Rangatahi Festival Charlotte Castle Michelle Hayward Heather Tanner Becs KauKau</p>	<p>1) Redhill School reimbursement <i>Charlotte has spoken to the Red Hill School Board of Trustees and they are happy to not be reimbursed for the costs associated with the cancellations of the Rangatahi Festival - the Board feels that this is part of what occurred during our Covid time and understand that the cancellations were unavoidable.</i></p> <p>2) Sponsorship and/or Grant to be sought to help fund this event.</p>	
<p>Tirahatia ngā poutāhuhu Becs KauKau</p>	<p>Where are we at? We are waiting for a response from Monique to have a meeting.</p>	
<p>Kāhui Ako Update</p>	<p><b>Papakura Kāhui Ako</b></p> <p>Heather's leadership term is ending in June and the Kāhui Ako are currently working through appointment process.</p>	



PAPAKURA PRINCIPALS' ASSOCIATION

	LSCs and ASLs working well on our strategic goals and AC. Looking to do a Kāhui PLD application on local curriculum with Ngati Tamaoho and Leitia Preston	
	<p><b>Rosehill Pathway Kāhui Ako</b></p> <p><i>With Sarah Hynd's departure we welcome <a href="#">Raj Dullabh</a> to the leadership team. Another ASL position has been filled - Cindy Johnson from Rosehill College. On Monday 14th April our first Kahui Megameet was held at Rosehill College with over 250 attendees. Our keynote speaker was Russell Bishop, and our workshops covered a variety of Literacy, Numeracy and Culturally responsive topics. It was a fantastic day.</i></p> <p><i>In week 8 we will hold our minimeets, where teachers can opt into a range of afterschool PD sessions that support our strategic direction.</i></p>	
Topical Issues	Nil	
Hauora	Nil	
E-motions	Refer to Truancy Service's transition plan within these minutes.	<b>Derek to inform Tama of outcome.</b>
General Business	Request from Kevin Bush - acknowledging that Tumuaiki are not engaging. Derek to inform Kevin that he is welcome to visit once the Collective is signed.	<b>Derek to email</b>
<b>Next Hui Meeting</b>	<p>Thursday 8th June 12:45 pm</p> <p><b>Venue:</b> John Hill Estate, cnr John Hill and Whites Rd, RD3 Hunua Lunch Sponsored by Sport Club Will need numbers in advance.</p> <p><b>Agenda:</b></p>	
<b>Karakia Whakamutunga</b>	<p><b><i>Kia whakairia te tapu Kia wātea ai te ara Kia turuki whakataha ai Haumi e, Hui e, Taiki e</i></b></p>	<p><i>Restrictions are moved aside So the pathway ahead is clear To return to everyday activities.</i></p>

**Meeting Dates for 2023** (Week 2 & 7 - Thursday afternoon)

Term 2	4th May	8th June
Term 3	27th July	31st August
Term 4	19th October	23rd November

**Appendices follow:**

- New Foundation Trust
- PPA Survey



# Appendix 1



**New Foundations Trust**

P.O Box 203033, Waiau Pa, Auckland, 2345

Phone: [Sue Dickens](tel:0211799121) 021 179-9121

Email – [suedickens@newfoundationstrust.org.nz](mailto:suedickens@newfoundationstrust.org.nz)

Website – [www.newfoundationstrust.org.nz](http://www.newfoundationstrust.org.nz)

## **A Transitional Educational Centre for Yr 7 & Yr 8:**

A small number of students at a time (10)

- A short-term intensive support and education centre for a set period of time (revolving door) two terms max.
- Have a certified teacher and learning assistance
- Student stays on school roll who have referred them and transition back into that school, unless need specialized school e.g. Westbridge, Ambury Park, STAND
- Work in collaboration with the student's school they are on the roll of
- Create an individual transition plan with input from school, professionals and Whanau
- Each student would have a mentor assigned, work with them in the centre and support the student through transition into school for a whole term
- Referrals to professionals for assessments where required, including:  
Psychologists, Social Worker, Counsellor, Health Nurse

### **Characteristics of Transitional centre:**

- This as a preventative platform
- A focus on the their wellbeing
- Build supportive relationship with whanau fortnightly update, report, involved in development of transition plan
- A safe place, where they are supported, encourage, cared for
- An individualised academic programme to meet the need of each young person
- Including NFT mentoring programme to prepare student to transition back into their schools with an emphasis on positive life skills, positive social skills, and coping skills
- Program will be 4 days in centre, 1 day mentoring, home visit, community service, transition
- Developing an individual transition plan with input from young person, whanau, school, professionals
- A timetable which is designed to be flexible and meet the specific needs of the student
- A teaching programme designed around an assessment tool and teaches the 5 core values, respect, empathy, forgiveness, wise choices, teamwork
- Ongoing support during their first term back in school to ensure they settle

The Program is designed to:

- Enable the young person to overcome issues that are stopping them from engaging in their education
- Prepares them for transition back in to mainstream schooling
- Builds self-esteem, Confidence and a positive goal for the future

Criteria of students identified

- Repeated stand downs / reconciliation meetings
- Behaviour is just starting to deteriorate in time could lead to suspension
- Poor wellbeing, lacks confidence Viewed as high needs with low risks
- Truancy issues
- Behavioural issues
- Yr 8 Students the teachers believe are at risk of not coping in High school
- Who come from highly dysfunctional families
- Who struggle socially to interact positively with other students
- Late enrolments into your school

Address for centre -Activate Church, 11 Tironui road, Papakura.

Go down the driveway that runs down the side of the church, there is a door far back corner, go up the stairs.



Phone: Sue Dickens 021 179-9121  
Email: suedickens@newfoundationstrust.org.nz  
Website – www.newfoundationstrust.org.nz

## Vision: Assisting vulnerable youth discover their potential.

We use a unique approach called Transitional Educational Mentoring:

**Transitional** – encouraging youth to move from a negative view of themselves to developing positive self-belief and build hope for the future.

**Educational** – helping youth understand who they are and give them the opportunity and resources to gain the experience and knowledge to recognise and reach their future potential.

**Mentoring** – to provide guidance, nurturing support and mutual respect while providing valuable feedback, which allows the young person to determine their own path and self-determined goals.

**Objectives:** To help disadvantaged youth build resilience, gain a positive attitude towards school and education, enabling improved academic performance, gaining positive self-identity and becoming productive members of the community.

Through NFT Programmes young people are supported by committed mentors who have roots in the same community with whom they can connect deeply. Mentors take time to show care and respect to each young person, as they open up in conversation and through programme activities.

### NFT Programs

#### **Program - BRIDGE (Building Respect Inspires Dreams Goals and Expectations)**

##### **GROUP WORKSHOPS**

Targeted to: Marginalised Year 6 to Year 10 (Primary, Intermediate, High) students at high risk of expulsion.

Objective: To enable the student to change inappropriate behaviour and gain an understanding of the importance of education, being motivated and setting a goal in relation to their future. Help the student develop a positive self-identity, increase in respect and develop positive social skill towards others

Format: Group workshops at-school, followed by a full day outdoor adventure experience, if appropriate (such as horse riding, climbing wall, flying fox, outdoor giant rope swings). We visit with family/whanau prior to course commencement to seek their signed permission and support. One-on-one sessions are also provided to any student who requires extra support upon programme completion.

#### **Program - STEPS**

##### **ONE-ON-ONE MENTORING**

Targeted to: Individual excluded secondary students and long-term truants.

Objective: To enable the student to change inappropriate behavior and gain an understanding of the importance of education, being motivated and setting a goal in relation to their future. Help the student develop a positive self-identity, increase in respect and develop positive social skill towards others

Format: An NFT Mentor works one-on-one with the student for one hour a week for up to 20 sessions, depending on individual need. Sessions are held privately at school or home, and we individualize the programme to help the young person set goals.

**Outcomes** – positive self-identity; emotional wellbeing; improved school attendance; increased respect for self, others and authority. Medium term – increased academic performance and positive behavioral choices. The cycle of underachievement is broken and social change is happening as young people set and achieve self-determined goals, changing their mind-set on the potential they have for their future.